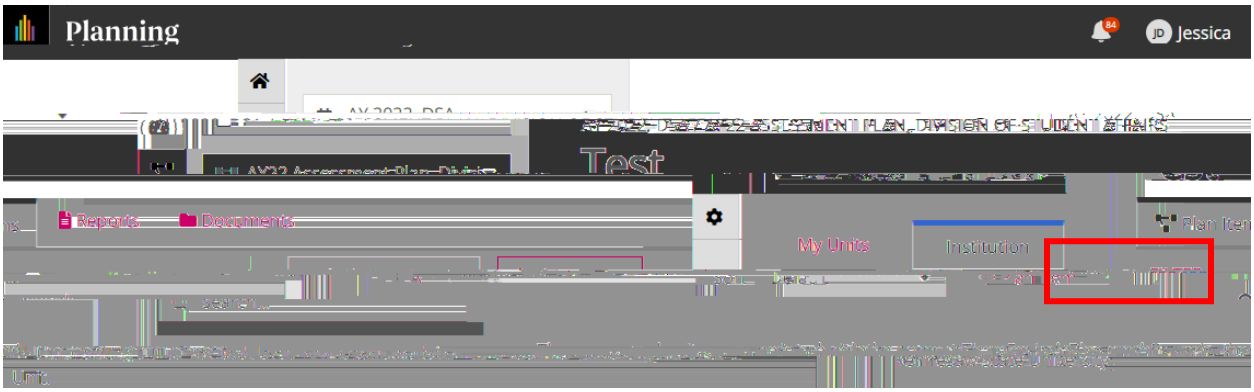
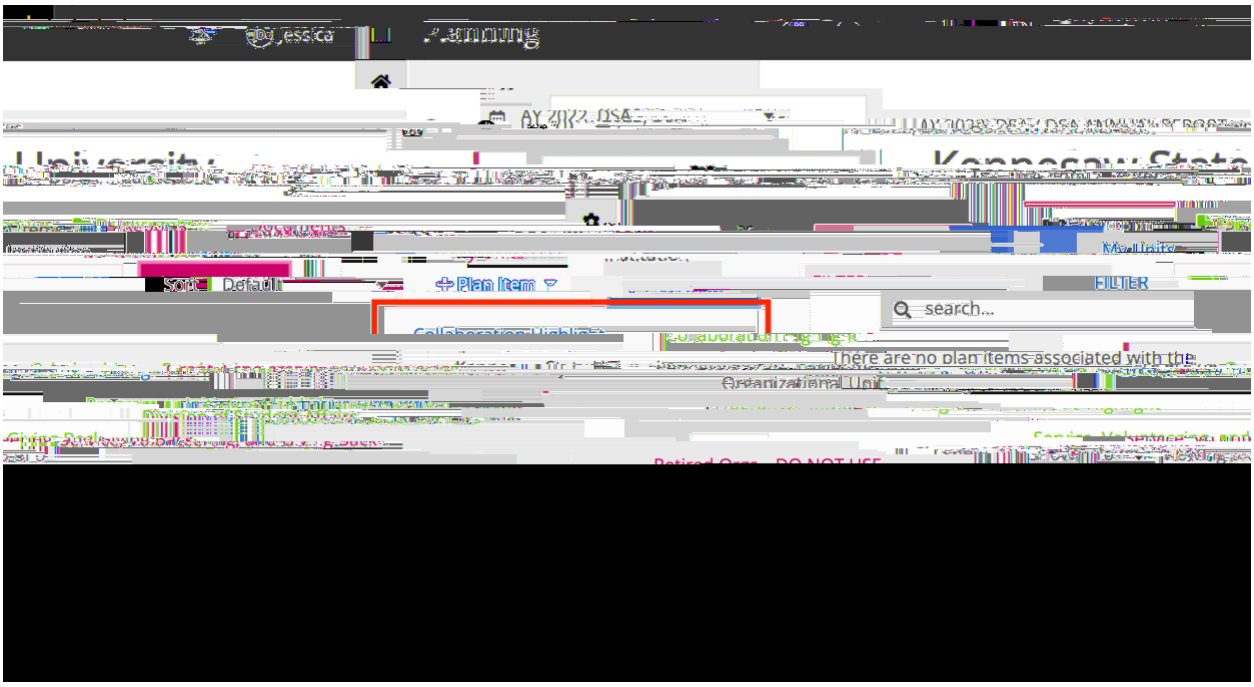
KENNESAW STATE

Step 4.



Step 5. Select the type of Plan Item you would like to create



Step 6. Enter Plan Item Information

When a new Plan Item is added, the system will open the Plan Item to allow the user to enter the required information.

a.

Step 7. Repeat steps 4 through 6 until all necessary Plan Items have been added.

Last Updated: 11/12/2021